

Information on data protection pursuant to the General Data Protection Regulation (GDPR)

In providing the following information on the processing of personal data, we hereby comply with our information obligations pursuant to Article 13 and Article 14 of the GDPR.

a) Name and contact details of the data controller and of the company's data protection officer

This data protection information applies to data processing undertaken by:
Data controller: BANSBACH GmbH Auditors and Tax Consultants, Gänsheidestraße 67-74, 70184 Stuttgart,
Email: stuttgart@bansbach-gmbh.de, Tel.: 0711 1646-6, Fax: 0711 1646-800.

The company data protection officer for BANSBACH can be contacted by post at the a.m. address, marking it for the attention of the "Data Protection Officer", respectively by email at datenschutz@bansbach-gmbh.de.

b) Collection and storage of personal data, types of use and purposes for which such data are used

If you mandate us, we collect inter alia the following information:

- title, first name, surname;
- applicable contact details (telephone number, email, etc.);
- address;
- information required for the establishment and defence of your claims in the context of the mandate held.

This data is collected inter alia for the following purposes.,

- to permit us to identify you as our client;
- to permit us to advise you and represent you appropriately;
- to enter into correspondence with you;
- to fulfil our contractual and statutory rights and obligations.

In addition to this, we process personal data that we receive in our business dealings from you or from third parties. This mainly concerns contact details and data required for the business conducted (bank details and payment (transactions) details), where applicable, publicly sourced information (e.g. sourced online or from the companies register) and any other data that you voluntarily provide us with in the course of conducting a business relationship (contractual relationship or contract initiation).

The data are processed solely within the scope of statutory provisions, notably in compliance with the provisions of the General Data Protection Regulation (GDPR) and of the Data Protection Adaptation and Implementation Act EU (revised BDSG [*Federal Data Protection Act*]).

The data are processed in accordance with the legal bases set out therein for the following purposes:

- at your request, in order to deal with the mandate appropriately and to ensure mutual compliance with obligations arising under the contract of mandate, including general contract initiation, contract performance and termination of contractual relationships, pursuant to Article 6, para. 1, sub-para. 1, point b, GDPR;
- based on consent given pursuant to Article 6, para. 1, sub-para. 1, point a, GDPR;
- based on statutory terms of reference pursuant to Article 6, para. 1, sub-para. 1, point c, GDPR;
- based on a legitimate interest pursuant to Article 6, para. 1, sub-para. 1, point f, GDPR.

Personal data collected by us for the purposes of the mandate will be stored up until expiry of the statutory obligation to preserve business records relevant for us, unless we are obliged pursuant to Article 6, para. 1, sub-para. 1, point c, GDPR, on account of obligations to preserve business records and documentation as provided for under tax and commercial laws (under HGB [*Commercial Code*], StGB [*Criminal Code*] or AO [*General Tax Code*]), to store the data for a longer period or unless you have consented pursuant to Article 6, para. 1, sub-para. 1, point a, GDPR, to the data being stored for a period of time longer than this.

c) Disclosure of data to third parties

Your personal data is not transferred to third parties for any purposes other than those hereinafter indicated.

Where this is required in order to conduct the mandate relationship or business relationship with you and/or should you so wish, your personal data will be disclosed to third parties. This includes but is not limited to disclosure to authorities such as e.g. tax offices, social insurance carriers, and to courts, companies or collaboration partners from our corporate group, service providers (data centres, IT service providers, waste disposal operators etc.) and others for the purposes of correspondence and for the establishment and defence of your claims. The data disclosed may be used by the third party solely for the aforementioned purposes. This is without prejudice to professional secrecy. Where it concerns data that are subject to professional secrecy, the data shall only be disclosed to third parties after consultation with you.

The recipients referred to may also be recipients from third countries (countries outside the European Economic Area - EEA). In third countries, there can be no guarantee of the same level of data protection as there is within the European Economic Area. Where data are transferred to a third country, measures are taken to ensure that this transfer is made solely in accordance with the statutory provisions pursuant to Chapter V GDPR.

d) Rights of the data subject

You shall have the right:

- aa) pursuant to Article 7, para. 3, GDPR, to withdraw your consent that was once given from us at any time. This will mean that we may in future no longer continue the data processing activity that was based on your consent;

- bb) pursuant to Article 15 GDPR, to request information on your personal data processed by us and, where necessary, to request meaningful information on the details of the same;
- cc) pursuant to Article 16 GDPR, to request without delay the rectification of inaccurate personal data or the completion of your personal data as stored by us;
- dd) pursuant to Article 17 GDPR, to request the erasure of your personal data as stored by us, unless the processing is required for exercising the right of freedom of expression and information, for compliance with a legal obligation, for reasons of public interest or for the establishment, exercise or defence of legal claims;
- ee) pursuant to Article 18 GDPR, to request the restriction of the processing of your personal data if the accuracy of the data is contested by you, if the processing is unlawful, you however oppose the erasure of the data and we no longer need it, but it is required by you for the establishment, exercise or defence of legal claims, or you have objected to the processing pursuant to Article 21 GDPR;
- ff) pursuant to Article 20 GDPR, to receive your personal data, which you have provided us with, in a structured, commonly used and machine-readable format or to request the transfer of the data to another controller
- gg) pursuant to Article 77 GDPR, to lodge a complaint with a supervisory authority. As a rule, you may for such purposes contact the supervisory authority in the place of your habitual residence or place of work or of our company headquarters (The State Commissioner for Data Protection and Freedom of Information, Königstraße 10 a, 70173 Stuttgart, Email: poststelle@lfdi.bwl.de, Website: <https://www.baden-wuerttemberg.datenschutz.de/>).

e) Right to object

Provided your personal data are processed based on legitimate interests pursuant to Article 6, para. 1, sub-para. 1, point f, GDPR, you have the right pursuant to Article 21 GDPR to object to the processing of your personal data on grounds relating to your particular situation. If you wish to avail yourself of your right of objection, an email addressed to datenschutz@bansbach-gmbh.de will suffice.